



**Gold Country Casino And Hotel
Tyme Maidu Tribe-Berry Creek Rancheria
Job Description**

Job Title: Bartender
Department: Food & Beverage
Reports To: Beverage Manager
FLSA Status: Non-Exempt/Keyed Position
Applicant must be 21 years of age

SUMMARY. Responsible for creating and serving a variety of alcoholic beverages in a fast paced environment.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Mix and serve drinks as required
- Greet and converse with customers
- Stock products
- Lifting heavy boxes and barrel kegs
- Keep bar area clean
- Keep ice bins full and clean
- Process cash and credit transactions correctly
- Upkeep of daily bar inventory
- Knowledge of ABC regulations

QUALIFICATIONS must be at least 21 years of age. Ability to multi-task and must have knowledge of wine and liquor. Able to lift at least 75lbs., boxes and barrels. Excellent customer relations' skills and a flexible schedule. At least one-year experience in food service preferred. Must be able to remain standing for extended periods of time. Must be able to monitor the guests alcoholic consumption in a busy in a busy environment.

EDUCATION and/or EXPERIENCE High school diploma or general education degree (GED); or one to three months' related experience and/or training; or equivalent combination of education and experience.

LANGUAGE SKILLS Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the casino and hotel.

MATHEMATICAL SKILLS Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to interpret bar graphs.

REASONING ABILITY Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

PHYSICAL DEMANDS Physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee must regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

Native American Preference