



**Gold Country Casino
Tyme Maidu Tribe-Berry Creek Rancheria
Job Description**

Job Title: Bus Person
Department: Food and Beverage
Reports to: Food and Beverage Kitchen Supervisor
Status: Non-exempt, non-key position
Approved by:
Approved date:

SUMMARY: Entry-level position for the Food and Beverage Department. Provide excellent customer service by providing food service customers bread, water and butter upon their arrival, and provide refills as needed. Remove used tableware between courses; clear and reset tables after guest leaves.

ESSENTIAL DUTIES:

- Demonstrate and learn basic hygiene sanitation and safety procedures.
- Ensures all food products are of the highest quality and consistently prepared and served according to restaurant's recipe, portion, cooking and serving requirements.
- Follows and enforces all applicable food service health and safety regulation and procedures.
- Provide excellent customer service by meeting the needs of the customer.
- Maintain clean, set-up tables to facilitate the steady flow of customers.
- Assist servers to please customers
- Promptly greet guests as they are seated and bring bread, butter and water to table as needed.
- Between seating promptly clean tabletops, chairs and booths. Check floor and clean as required. Reset and arrange tabletop.
- Communicate with server and hostess to assure efficient seating, table utilization and customer service.

- Assist server as needed with food delivery, especially with large parties and during peak periods.
- Thanks guests as they are leaving.
- Be available to fill in as needed to ensure the smooth and efficient operation of the restaurant as directed by the Wait Shift Supervisor.
- Responsible for maintaining the highest degree of confidentiality, professionalism and ethical business conduct.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Must pass initial drug screening, background investigation, random drug tests and credit check.

Language Skills:

Ability to read, analyze and interpret documents, such as safety rules, operating and procedure manuals. Ability to effectively present information and response to questions from managers, employees, customers, and the general public effectively and courteously.

Reasoning Ability:

Ability to apply commonsense understanding to carry out instructions furnished in written, oral or diagram form. Must have the ability to deal with problems, which may involve several concrete variables.

Physical Demands:

The physical demands described here are representative of those that must be met by an individual to successfully perform the essential functions of this job. While performing the duties of this job, the individual is regularly required to talk and hear. The individual is also regularly required to bend; stand; walk; sit; and use hand/eye coordination. The individual must be able to lift at least 30 pounds. The individual may be required to stand for 8 hours Specific vision abilities required by this job include close vision, distance vision, and the ability to adjust focus.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

The noise level in the work environment is usually moderate to loud. When on the Casino floor, the noise level increases to loud. The individual must be able to work in a fast paced environment and constantly keep customer satisfaction as their first priority. The Casino is a smoking environment and the employee must be able to work in a smoke-filled atmosphere.

Native American Preference